Registered medical practitioner notification form template

(For urgent notifications out of hours, please call the London HP Team on 0300 30 30 450)

Please email completed form to:

NW London [phe.nwl@nhs.net](mailto:phe.nwl@nhs.net) / NENCL [phe.nenclhpt@nhs.net](mailto:phe.nenclhpt@nhs.net) / South London [phe.slhpt@nhs.net](mailto:phe.slhpt@nhs.net)

Please put the Infectious Disease being notified in the subject header, to help us prioritise emails.

Highlighted text = minimum data set

|  |  |
| --- | --- |
| *Health Protection (Notification) Regulations 2010: notification to the proper officer of the local authority* | |
| **Registered Medical Practitioner reporting the disease** | |
| Name & position |  |
| Address/Trust |  |
| Post code |  |
| Contact number DIRECT NO. |  |
| Direct micro team email |  |
| Date of notification |  |
| **Notifiable disease** | |
| Disease, infection or contamination |  |
|
| Pertinent clinical details/symptoms if available |  |
| Date of onset of symptoms |  |
| Date of diagnosis |  |
| Date of death (if patient died) |  |
| Origin of sample (who requested) |  |
| Type of sample & test(s) |  |
| Microbiological result |  |
| Index case details | |
| First name of case |  |
| Surname |  |
| Gender (M/F) |  |
| DOB |  |
| Ethnicity |  |
| NHS number/ Hospital Number |  |
| Home address  Post code |  |
|  |
| Contact No. home/mobile  email |  |
| Is the case an inpatient? (Yes/ No). If “Yes” what ward and which clinical team? |  |
| Occupation /Travel history |  |
| Relevant immunisation history (e.g. if vaccine preventable infection) |  |