Dear Colleague,

The [Project Delivery Capability Framework](https://www.gov.uk/government/publications/project-delivery-capability-framework-for-civil-servants) (PDCF) was launched in May 2017 to support the development of government project delivery professionals. To support the PDCF and to help you get the most from it, an interactive skills assessment tool, the Government Online Skills Tool (GOST), has been developed.

Endorsed by the Government Project Delivery Profession, GOST is now being rolled out within the Home Office by Portfolio and Project Delivery Directorate (PPD). Other departments including DWP, HMRC and MoJ are also adopting the tool.

There are over 400 colleagues across a number of programmes using GOST in the Home Office. We believe programmes will benefit significantly from GOST. It will support our shared ambition to ensure the right project delivery professionals with the right skills are available at the right time throughout the project lifecycle, by:

* providing project delivery colleagues with a means to assess and track their level of professional competence against the PDCF and create learning and development plans based on their current role and aspirations.
* incorporating reporting functionality, which will help managers identify capabilities and any gaps across projects and programmes.
* giving us a comprehensive picture of Home Office project delivery capability so that resourcing and development activity is focused on where it is needed most.

**The benefits of GOST**

**Individuals can:**

* undertake an online self-assessment of their skills
* identify development areas for their current role
* explore development requirements for other roles and plan future career moves
* gather information for career and development discussions
* identify targeted professional learning
* develop a personalised development plan
* build evidence for any professional accreditations

**Line Managers can:**

* have a clear view of skills and gaps in their team
* access information and evidence for one to one reviews with their staff
* identify development needs and solutions with their staff

**Resourcing and Capability Managers can:**

* allocate resources according to priorities and ensure appropriate learning and development activities are available

**Senior Project Leaders can:**

* get a clear view of the skills and capabilities that exist in their area
* allocate resource effectively to projects and recruit or develop staff to fill any gaps
* be better informed for resource and succession planning

**Licences and registration**

PPD have purchased 800 licences and we strongly recommend early registration to ensure you secure the right number of licences for individuals within your programmes. Please note that your programme will not need to pay for licence fees.

To register, please respond to [kosru.uddin1@homeoffice.gsi.gov.uk](mailto:kosru.uddin1@homeoffice.gsi.gov.uk) nominating:

* a **GOST Lead** who will work with PPD to champion the tool and drive engagement across your teams.
* a **Single Point of Contact** (SPOC) in your programme who will be responsible for the technical and administrative aspects of the tool.

We will then liaise with your Lead and SPOC on the next steps.

Thank you.