

# Proposals for Future Arrangements

## Introduction

- 1.1 The Expert Panel – Age Restrictions is oversubscribed. There is a huge amount of interest in a rapidly developing area of policy, with forthcoming legislative changes. This is leading to growing interest and requests to join. OPSS are keen to engage with as many interested parties as possible, but this does create some logistics and practical issues for our Panel Secretariat, the Age Check Certification Scheme (ACCS).
- 1.2 ACCS have therefore put forward a proposal to streamline the future activity for the Expert Panel, whilst also expanding its engagement activity and providing for the opportunity to run an annual event that aims to bring the widest audience possible to the work of the Panel. These streamlining proposals are as follows:

### Expert Panel – Age Restrictions – Steering Group

- 1.3 We propose that a small group of 6 – 8 existing panel members help ACCS steer the agenda and keep track of activity. This group would meet quarterly as now (perhaps a few weeks before the wider group – on a virtual basis). The aim here is to keep the terms of reference and agenda on track, to set and manage the objectives of the group and to ensure that engagement remains high by keeping the subject matter relevant and focussed.

### Expert Panel – Age Restrictions – Main Group

- 1.4 This is the full group of all of the current members. It is suggested that we stick with the quarterly meetings as they provide the right level of engagement at about the right intervals. It is suggested that these be virtual meetings and 3 times/year – with the fourth meeting being as below.

### Expert Panel – Age Restrictions – Summit

- 1.5 It is suggested that the fourth Main Group meeting is a face-to-face meeting (ideally in the BEIS Conference Centre if that's available to us) and happens once per year. This could be a day-long agenda (we can easily fill this) and make this something that attracts CPPD. Make this more of an event. It could be worthwhile making this a half day of the Panel with round table discussions and a half day of presentation/conference style potentially incorporating the wider interested parties. This could also incorporate the facility for interested

parties to showcase their work on relevant solutions to age restricted sales issues.

#### Expert Panel – Age Restrictions – Interested Parties

- 1.6 This would be managed through KHub, but we have a whole host of people and organisations that have an interest in the work of the Panel and we have been holding them back from joining in to manage numbers. It is not proposed that this group (which may number over 100) would meet at all, except perhaps for half a day at the annual summit. Some of them may join for a particular subject matter on an agenda.

#### Decision

- 1.7 The Panel are invited to consider the proposals for future working.