

Divisional Member requests application to go to planning committee, either via the [Protocol for Members](#) or as a result of the [Local Council Protocol procedure](#) (both of which remain unchanged) (Please note that different arrangements are proposed for CC related applications – see footnote 1 on page 2)

Area Team Group Leader to discuss issues with the Divisional Member and/or Local Council to see whether there is an agreement to disagree in this instance and the decision can be delegated. At this stage a wider discussion can be held with the Chair and Vice-Chair of the relevant planning committee and the Political Group Leader for the Divisional Member on whether to issue a delegated decision.

Agreement to delegate decision through usual process

Agreement to delegate through usual process not reached. Area Team Group Leader to discuss case with the Service Director for Planning and Sustainable Development and the Head of Development Management as to whether the matter should be considered under the emergency decision making arrangement.

Case officer to email the Divisional Member to confirm (cc to all involved in the discussion) and Decision issued.

No – Application be held until normal planning committee arrangements are resumed. Case officer to email applicant and email Divisional Member (cc to all involved in the discussion) accordingly. Case Officer to seek extension of time on application. If an EoT cannot be agreed a further discussion may be needed should officers consider there is a high risk of an appeal for non-determination.

Yes – Case officer to email applicant and email Divisional Member (cc to all involved in the discussion) to confirm that the matter will be determined under emergency decision making arrangements. Case officer to prepare a normal committee report to include the summary of key concerns from objectors, consultees and the Divisional Member, to include plans or other illustrative material to assist.

DM support team to compile an agenda pack of 'Notification of planning matters for emergency decision making' to include front sheet and report pack and send to Democratic Services. This process will now follow our usual committee timescales, as near as possible.

Democratic Services to publish the pack of 'Notification of Planning Matters for Emergency Decision Making' on a new area of the website and will consult with the Divisional Member along with the Chair, Vice-Chair and members of the relevant planning committee who would normally consider the applications, giving five working days to respond with comments.

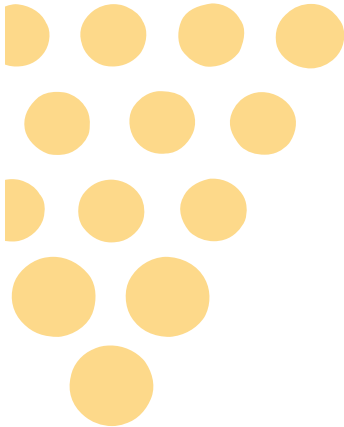
Our Team

Louise Wood (Service Director) &
Hayley Jewels (Head of Development Management)
Marshall Plummer – Development Manager

Area Team Group Leaders:

West Committee Area - **Mark Broomhead**
East Committee Area - **Gavin Smith, Mark Andrews**
Central Committee Area - **Gavin Smith, Matthew Stephenson**

For Strategic Committee – the contact will be the relevant Area Team Group Leader for the application



Footnote 1 - All applications submitted by an elected Member, a senior officer of the Council or a close relation of either of such persons, or an application made by Cornwall Council or affecting land owned by Cornwall Council and where representations objecting to the application have been received will now be determined through delegated decisions. (Existing delegation arrangements allow for refusal of such applications in any case). The only exception being where the Divisional Member has raised a concern about the application with the Case Officer via the existing protocols, in which case the decision will be referred to the Service Director for Planning & Sustainable Development (or her nominated representative in her absence) who will consult with the Divisional Member and Chair of the relevant committee, prior to making a decision.